

AGENDA

Page No

1. MINUTES

To confirm the decisions of the meeting held on 17 March 2015 (CA.74 - CA.90), previously circulated.

2. APOLOGIES FOR ABSENCE

Resources Management

3. 2014/15 REVENUE AND RESERVES OUTTURN POSITION

1 - 8

This report presents the revenue outturn position for the year ending 31 March 2015, which includes the position on reserves. The Statement of Accounts, which is the consolidated financial position of the Council for 2014/15, is the responsibility of the Audit, Governance and Standards Committee which will meet on 22 September 2015 to approve the Annual Financial Report – Statement of Accounts.

In accepting the recommendations, Cabinet will approve and recommend to Council that the view of the Leader and Chief Executive in paragraph 2.7 of the report be supported; the under spend of £253,030 on the 2014/15 revenue budget, at paragraph 2.3 and in Annex A of the report, be transferred to the One-Off Fund reserve; the decrease in the One-off Fund at Quarter 4 £274,714, detailed at paragraph 3.3 and attached at annex 'B' of the report be approved and the increase in the reserves position £50,757, at paragraph 3.1 and detailed in Annex 'C' of the report be approved.

Relevant Ward(s): All Wards

4. 2014/15 CAPITAL AND TREASURY MANAGEMENT OUTTURN POSITION

9 - 22

This report presents the capital outturn position for the year ending 31 March 2015 and also an update on the annual Treasury Management position. Capital expenditure is intrinsically linked with Treasury Management as the way that the Capital Programme is funded directly effects the Treasury Management arrangements of the Council.

In accepting the recommendations, Cabinet will approve and recommend to Council to note the 2014/15 capital outturn position of £1,620,795 at paragraph 2.3 and attached at Annex 'A' of the report; approve the under spend of £27,717 at paragraph 2.10 and over spend of £6,215 at paragraph 2.8 of the report; approve the requests at paragraph 2.12 of the report for re-profiling the capital schemes totalling £2,373,629 from 2014/15 programme to 2015/16; approve the requests at paragraph 2.13 of the report for re-profiling the additional capital schemes totalling £365,658 from 2014/15 programme to 2015/16; note the Treasury Management outturn position 2014/15 detailed at paragraph 9.2 of the report and note the Prudential Indicators attached at Annex 'B' of the report.

Relevant Ward(s): All Wards

5. BEDALE CYCLEWAY NETWORK

23 - 26

This report seeks consideration of various issues regarding the Bedale Cycle Network.

In accepting the recommendations, the available capital will be be top sliced to provide up to £30,000 to appoint external experts to produce a detailed feasibility study and the content of the 2010 cycleways study will be refreshed.

Relevant Ward(s): Bedale

6. MAKING A DIFFERENCE GRANTS 27 - 32
- This report sets out the recommendations of the decision making panels for consideration.
- In accepting the recommendation, the proposals detailed in Annex A of the report will be approved.
- Relevant Ward(s): All Wards**
7. ANNUAL REPORT ON THE AUDIT, GOVERNANCE AND STANDARDS COMMITTEE 33 - 36
- This report presents a report which analyses the work undertaken by the Audit, Governance and Standards Committee up to 31 March 2015.
- In accepting the recommendation, the report of the Audit, Governance and Standards Committee will be endorsed.
- Relevant Ward(s): All Wards**
- Policy Implementation
8. PUBLIC OPEN SPACE, SPORT AND RECREATION PLANS 37 - 44
- This report seeks endorsement of the Public Open Space, Sport and Recreation Action Plans for Morton on Swale, Topcliffe (refresh) and Thirsk (refresh).
- In accepting the recommendations, the Public Open Space, Sport and Recreation Action Plans in Annex B of the report will be endorsed.
- Relevant Ward(s): Morton-on-Swale; Northallerton North and Brompton; Northallerton South; Sowerby and Topcliffe; Thirsk**
9. EXCLUSION OF THE PUBLIC AND PRESS
- To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting during consideration of items 10 to 12 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act.
10. BEDALE GATEWAY CAR PARK 45 - 50
- This report provides an update on the current position regarding the Bedale Gateway Car Park.
- Relevant Ward(s): All Wards**
11. FINANCING DALTON BRIDGE 51 - 54
- This report seeks approval for financing Dalton Bridge.
- Relevant Ward(s): Sowerby and Topcliffe**
12. STAFFING MATTERS 55 - 66
- This report seeks consideration of various staffing matters.
- Relevant Ward(s): All Wards**

HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: 2014/15 REVENUE OUTTURN AND POSITION ON RESERVES

All Wards
Portfolio Holder for Support Services: Councillor N Knapton

1.0 PURPOSE AND BACKGROUND:

- 1.1 The purpose of this report is to present to Members the revenue outturn position for the year ending 31 March 2015, which includes the position on reserves. The Statement of Accounts, which is the consolidated financial position of the Council for 2014/15, is the responsibility of the Audit, Governance and Standards Committee which will meet on 22 September 2015 to approve the Annual Financial Report – Statement of Accounts.
- 1.2 The capital outturn and annual Treasury Management position is contained in a separate report on this Cabinet agenda.
- 1.3 The report focuses on three key outcomes:-
- (a) The overall position at the end of the financial year;
 - (b) Major variances between budget and outturn;
 - (c) Suggested options in the light of the outturn position.
- 1.3 This report presents the revenue outturn position in the format of management accounts, which Members have become accustomed to from the quarterly monitoring reports to Cabinet. It also includes the movement on the reserve funds.

2.0 REVENUE OUTTURN:

- 2.1 The original budget plans for 2014/15 were for a net spend of £7,463,150. The expenditure was budgeted to be funded by Council Tax, Government Revenue Support Grant, Business Rates and a transfer from the Council's reserves. During the financial year, under the Council's budgetary control arrangements, Cabinet received quarterly monitoring reports, all of which adjusted the budget in the light of the latest information available at the time. At Quarter 3, the net expenditure budget was revised to £7,235,990.
- 2.2 The net revenue outturn position for 2014/15 was £7,235,802, which shows a variance of £188 when compared to the latest approved net budget at Quarter 3 monitoring, presented to Cabinet in February 2014.
- 2.3 However, the overall outturn position for 2014/15 shows an under spend of £253,030. The majority of the under spend has occurred as a result of increased funding received to support the net budget. Additional Business Rate income, generated by the new Business Rate funding system for Local Government introduced in April 2013, of £176,887 was received and there was also a surplus on the Council Tax Collection Fund of £41,833 and a slight increase in Revenue Support Grant received of £544.

- 2.4 The table below shows an analysis of the original budget, Quarter 3 budget and outturn position, as well as the way the budget was funded. The funding position is the key in understanding the overall budget under spend of £253,030, as increased funding was received from Business Rates and the Council Tax Collection Fund.

| | Original Budget | Revised Budget | Outturn | Variance |
|-------------------------------------|------------------------|-----------------------|------------------|------------------|
| Net Revenue Budget | 7,463,150 | 7,235,990 | 7,235,802 | (188) |
| LESS Funding: | | | | |
| Council Tax | 3,074,705 | 3,074,705 | 3,116,538 | 41,833 |
| Revenue Support Grant | 2,185,623 | 2,185,623 | 2,186,167 | 544 |
| Business Rates | 2,009,240 | 2,009,240 | 2,186,127 | 176,887 |
| Contribution From / (To) Reserves | 193,582 | (33,578) | | |
| Outturn over / (under) spend | | | (253,030) | (219,452) |
| | 7,463,150 | 7,235,990 | 7,235,802 | (188) |
| Balanced Position | 0 | 0 | 0 | 0 |

- 2.5 The outturn underspend is £253,030 as this is the actual amount that can be transferred to the reserve. The variance on the outturn underspend is £219,452 as this is the difference between the revised budget contribution to the reserve and the outturn contribution to the reserve. The variance on the net revenue budget is £188 which is the same as the variance on the funding of £188, which shows a balanced budget position.
- 2.6 It should be noted that on 1 April 2013 the Business Rates Funding Scheme changed from previous years and for this second year a proportion of the increased collection of Business Rates over the Council's 'retained business rates target' could be kept within the Council. The Council has also joined a North Yorkshire Business Rates Pool in 2014/15 which allows further Business Rates to be kept in the local area. In previous years all Business Rates were collected and sent to central Government who then distributed them back out to Council's. There was no impact from increased collection of Business Rates in previous years.
- 2.7 In addition, the Council has received a request via North Yorkshire County Council for an additional £10,000 funding to support Welcome to Yorkshire and help fund a deficit created from the Tour de France event in 2014/15. This has been discussed by the Leader and Chief Executive and it is felt that it would be inappropriate to use the Council's funds for this purpose.
- 2.8 Attached at Annex 'A' is the variance analysis of the original net expenditure budget, the revised budget at Quarter 3, the outturn position, the variance of £188 and overall under spend position of £253,030. The major variances over £10,000 including explanations are also analysed.
- 3.0 POSITION ON RESERVES:**
- 3.1 The position on reserves held by the Council as at 31 March 2015 is compared to the position at 31 March 2014 and is shown in the table below. It should be noted that the position assumes that the recommendations included in this report are approved.

| RESERVES POSITION | 31/03/14 | 31/03/15 |
|--------------------------------------|-------------------|-------------------|
| <u>Revenue Reserves</u> | £ | £ |
| Council Taxpayers | 3,773,475 | 3,842,928 |
| Repairs & Renewal Fund | 6,082,986 | 3,563,295 |
| Computer Fund | 3,698,000 | 1,436,103 |
| One Off Fund | 2,092,420 | 1,156,161 |
| Economic Development Fund | 0 | 4,924,780 |
| Community Safety | 74,327 | 69,568 |
| Strategic Forum Reserve | 14,399 | 10,046 |
| Grants Fund | 520,508 | 448,762 |
| Arts Grants Reserve | 5,949 | 5,187 |
| Make a Difference Fund | 0 | 125,000 |
| Take That Step | 0 | 21,139 |
| Winter Weather Campaign | 0 | 3,330 |
| Sub Total | 16,262,064 | 15,606,299 |
| General Fund Balance | 2,000,000 | 2,000,000 |
| <u>Total Revenue Reserves</u> | 18,262,064 | 17,606,299 |
| <u>Capital Reserves</u> | | |
| Capital Grants Unapplied | 100,020 | 100,020 |
| General Capital Receipts | 3,392,784 | 4,034,171 |
| <u>Total Capital Reserves</u> | 3,492,804 | 4,134,191 |
| TOTAL Reserves | 21,754,868 | 21,740,490 |

- 3.2 The revenue reserves in the table above show the movement between the reserves in 2014/15 which are in line with the Financial Strategy reported to Cabinet. The Economic Development Fund has been created at £5,000,000 with the Council Tax Payer's Reserve being decreased by £1,000,000 and the Computer Fund and Repairs & Renewal Fund reducing by £2,000,000 each. In addition, the Make a Difference Fund has been created from a transfer of £125,000 from the One-off Fund which was approved at Cabinet on 2 December 2014 in a separate report. These key movements have occurred to enable an efficient approach to the use and allocation of reserves going forwards in an ever changing environment.
- 3.3 Movements in the One-off Fund receive Cabinet approval during the year. Annex 'B' details further movements that have occurred at Quarter 4 which require approval in this report. It is recommended to Cabinet and Council that the total expenditure allocation of £274,714 from the One-off Fund at Quarter 4 be approved.
- 3.4 The other movements in the reserves have occurred from grants being received or funds being transferred out to support expenditure during the year in line with previous reports being approved at Cabinet in the past. Two further funds have been created due to financial regulation accounting treatment of grants and contributions. These reserves are Take that Step and Winter Weather Campaign.
- 3.5 Attached at Annex 'C' is the detail for the movement in the reserves.

4.0 USE OF THE UNDERSPEND:

- 4.1 The 2014/15 under spend of £253,030 represents 3.50% of the net expenditure budget. The following options as to how to allocate the under spend are provided to Members to consider.

Options

- 4.1.1 Option 1 – to transfer the surplus into general balances, specifically the Council Taxpayers Reserve. This would enable the Council to maintain lower Council Tax levels for a longer period. However, the benefit would not be felt for a number of years.
- 4.1.2 Option 2 – to transfer the surplus into general balances and increase the operational budget over the period of the 10 year Financial Strategy. This would increase the annual revenue budget by approximately £25,303 per annum (£253,030 divided by 10). Whilst this is an option, the current focus is ongoing savings rather than increasing expenditure
- 4.1.3 Option 3 – to put the surplus into the One-Off Fund. A transfer of £253,030 would give greater flexibility and choice over possible future use of this resource.
- 4.1.4 Option 4 – to transfer the surplus into the Capital Fund to finance future capital projects.

Conclusion on Options

- 4.2 Given the on-going priorities of the Council to provide high standards of services, whilst at the same time ensuring a robust financial position in an environment where funding resources are reducing, it is suggested that the under spend of £253,030 is transferred to the One-Off Fund - Option 3. This option would give the greatest flexibility over how to use the under spend.

5.0 LINK TO COUNCIL PRIORITIES

- 5.1 The monitoring of the financial budget throughout the year and reporting the financial year end position assists in ensuring the Council's service requirements are met and contributes to the achievement of the priorities set out in the Council Plan.

6.0 RISK ASSESSMENT:

- 6.1.1 There are no major risks associated with this report

7.0 IMPLICATIONS:

- 7.1 Financial - the financial implications are dealt with in the body of the report.
- 7.2 Legal – it is a legal requirement under s25 of the Local Government Act 2003 to set a balanced budget and monitor the financial position throughout the year.
- 7.3 Equalities - there are no specific equality implications to this report, however equalities issues are accounted for at all stages of the financial planning and reporting process.

8.0 RECOMMENDATIONS:

8.1 That Cabinet approves and recommends to Council that:-

- (1) the view of the Leader and Chief Executive in paragraph 2.7 be supported;
- (2) the under spend of £253,030 on the 2014/15 revenue budget, at paragraph 2.3 and in Annex A, be transferred to the One-Off Fund reserve;
- (3) the decrease in the One-off Fund at Quarter 4 £274,714, detailed at paragraph 3.3 and attached at annex 'B';
- (4) the increase in the reserves position £50,757, at paragraph 3.1 and detailed in Annex 'C'.

JUSTIN IVES

Background papers: Annual Financial Report – Statement of Accounts 2014/15
Outturn Position 14/15 Finance Ledger

Author ref: LBW

Contact: Louise Branford-White
Head of Resources
Direct Line No: 01609 767024

070715 Revenue Outturn Position

2014/15 REVENUE OUTTURN - MAJOR VARIANCES > £10,000

| | | Overspend £ | Underspend £ | Total £ | Explanation Of Variances |
|---|--|-------------------|-----------------|------------------|--|
| Revised Budget Approved at Quarter 3 Cabinet | | | | 7,235,990 | |
| Customer and Leisure Services | | | | | |
| Workspace Management | Supplies & Services | | 16,691 | | Various small underspends including Partnership Payments, Advertising & Equipment |
| | Customer & Client Receipts | | 21,497 | | Increased income from external letting of rooms, virtual mail forwarding / Telephone recharge and refreshment sales. |
| Stokesley Leisure Centre | Premises | | 11,281 | | NNDR refund from revaluation of Leisure Centre Dryside sport did not generate the amount of income anticipated from the new spinning studio as existing customers attended the classes rather than new pay as you go customers. |
| | Income | 16,201 | | | |
| Bedale Leisure Centre | Premises | | 11,585 | | NNDR refund from revaluation of Leisure Centre |
| Thirsk Leisure Centre | Supplies & Services | | 14,755 | | Lower grant paid to Thirsk & Sowerby Swimming Baths Charitable trust than anticipated |
| Customer and Leisure Services Underspend | | | 59,608 | | |
| Environment & Planning Services | | | | | |
| Development Management | Supplies & Services | 45,996 | | | Additional expenditure on planning consultancy fees for Appeals |
| | Customer Client Receipts | | 53,455 | | Additional income for Planning Application Fees £38k, Section 106 £8k, pre-application advice £6k and recovered legal costs £1k |
| Street Scene | Transport | | 36,486 | | Underspend on fuel due to price fluctuations and new sweeper not procured until May 2015 |
| Recycling | Transport | | 26,410 | | Underspend on Fuel due to price fluctuations Paper and Card Tonnage down on expected budget therefore income from Yorwaste for recyclates not achieved |
| | Customer Client Receipts | 29,764 | | | |
| Pest Control | Customer Client Receipts | 13,343 | | | Income for domestic insect destruction and rodent destruction commercial contract not achieved |
| Homelessness | Government Grants | 14,135 | | | DWP income |
| Environment & Planning Services Underspend | | | 13,113 | | |
| Support Services | | | | | |
| Interest & Investment Income | Income | 11,977 | | | Interest income not achieved as interest rates lower than anticipated |
| Corporate Management & Support | Supplies & Services | | 21,118 | | Underspend on improvement of Services Budget due to restructure savings |
| Corporate Management | Supplies & Services | | 13,926 | | Reduced Audit Fees due to a refund relating to previous years |
| Off Street Parking | Other Grants | 36,443 | | | Reduced income from NYCC due to Scarborough collecting more income on car parks in the hambleton district than expected (NYCC pay difference in any deficit) Additional income generated from car parks (including Scarborough collections) |
| | | | 48,949 | | |
| Housing Benefits | Third Party Payments | | 121,539 | | Lower housing benefit rent payments made than was originally budgeted |
| | Supplies & Services | 122,037 | | | Increase in the provision for Bad Debts and Bad Debts written off due to Overpaid housing Benefits not being able to be recovered |
| | Other Bodies Customer Client Receipts | 143,483 34,303 | | | Lower housing benefit subsidy received as less housing benefit payments made . Reduced Number of Civil Penalties issued than budgeted |
| Local Tax Collection | Supplies & Services | 12,217 | | | One off increased Postages due to payment of invoice relating to previous year |
| | Transfer Payments | | 82,079 | | Additional Income relating to previous years Clawback of Benefit and Excess Benefit Recovered |
| | Other grants/contributions | | 52,276 | | Increased numbers of people taken to court therefore increased income relating to court costs recovered from ratepayers |
| Revs & Bens Services | Supplies & Services | | 14,730 | | Reduced Direct Computer Costs including Sunguard and Esteem |
| Payroll | Supplies & Services | | 15,288 | | One off underspend on Direct Computer Costs |
| Democratic Services | Supplies & Services | | 19,477 | | Reduced Internal printing due to fewer dispatches and smaller reports. |
| Elections | Other Grants & Contributions | | 15,255 | | Income received for purchase of Booths, Ballot Boxes and Room Hire for Elections during the Year |
| Resources | Employees | 50,605 | | | Redundancy Payment |
| Support Services Overspend | | | 6,428 | | |
| Total Major Variance (over £10k) Net Underspend | | | 66,293 | | |
| Total Minor Variance (under £10k) Net Underspend | | | 127,201 | | |
| Total Reserve Variance Overspend | | | 193,306 | | |
| Less NET UNDERSPEND AT OUTTURN | | | | 188 | |
| OUTTURN 2014/15 | | | | 7,235,802 | |
| LESS: Funding: | | | | | |
| Council Tax | | 3,116,538 | | | |
| Revenue Support Grant | | 2,186,167 | | | |
| Business Rates | | 2,186,127 | | | |
| | | | | 7,488,832 | |
| Outturn Underspend 2014/15 | | | | 253,030 | |

MOVEMENTS IN THE ONE-OFF FUND

- 1.1 The balance on the One-off Fund at the beginning of 2014/15 was £2,092,419. The balance after Cabinet approval at Q3 was estimated to be £367,569.
- 1.2 The final balance of the One-off Fund at outturn, assuming all recommendations to Cabinet and Council are approved, is £1,156,161. The difference between the estimate at Quarter 3 £367,569 and the outturn position is due to commitments that have been made but expenditure has not yet occurred of £946,358 and also includes expenditure and income that needs to be approved in this outturn report as detailed below in paragraphs 1.3 and 1.4.
- 1.3 During Quarter 4, income that previously had not been recognised is detailed in the table below:

| Income received in Q4 2014/15 to the One-Off Fund | Amount |
|--|----------------|
| Housing Benefit Review | 237 |
| New Burdens (Benefits) | 1,499 |
| Migrants Access to Benefits | 401 |
| Individual Electoral Registration S31 Grant | 6,485 |
| Neighbourhood Planning Grant (Easingwold) | 5,000 |
| LADS Programme (DWP) | 2,365 |
| FERIS (DWP) - Ringfenced | 5,555 |
| New Burdens (Benefits) | 1,783 |
| Transparency Code Set Up | 5,615 |
| Council Tax Discount for Family Annexes | 23,618 |
| Business Rates New Burden Admin Cost | 12,564 |
| LG Open Data | 7,000 |
| Transfer From Street Scene for Street Scene Vehicles | 44,826 |
| Income Received | 116,948 |

- 1.4 During Quarter 4, expenditure that had not previously been committed is detailed in the table below:

| Expenditure in Q4 2014/15 from the One-Off Fund | Amount |
|--|----------------|
| Supporting Housing Delivery (Loan to Broadacres) | 19,387 |
| Atlas housing benefit software | 8,685 |
| Empty Homes Review - council tax | 10,080 |
| Street Scene Vehicles - Department to repay costs over 5 years | 226,383 |
| Flood Sacks | 10,180 |
| Total expenditure recommended for approval at Outturn | 274,714 |

- 1.4 It is recommended to Cabinet and Council that the total expenditure allocation of £274,714 from the One-off Fund at Quarter 4 be approved.

| | 31/03/14 £ | Transfer out £ | Transfer in £ | 31/03/15 £ | Explanation of Movement in Reserves |
|-------------------------------|-------------------|-------------------|------------------|-------------------|---|
| Revenue Reserves | | | | | |
| Council Taxpayers | 3,773,475 | 1,000,000 | 1,069,453 | 3,842,928 | to support revenue spending on community projects and enhancing service delivery on an ongoing basis and £1m transferred to create the Economic Development Fund |
| Repairs & Renewal Fund | 6,082,986 | 2,519,691 | 0 | 3,563,295 | to fund capital expenditure in line with the 10 year capital programme and also repairs & renewals revenue works and £2m transferred to create the Economic Development Fund |
| Computer Fund | 3,698,000 | 2,261,897 | 0 | 1,436,103 | to fund ICT works to ensure an efficient and effective organisation and £2m transferred to create the Economic Development Fund |
| One Off Fund | 2,092,420 | 1,392,101 | 455,842 | 1,156,161 | to enable an efficient approach to the use and allocation of reserves in an ever changing environment when improved and increased provision of services is key and £125k transferred to create the Make a Difference Fund |
| Economic Development Fund | 0 | 75,220 | 5,000,000 | 4,924,780 | to enable economic development to be a priority for the district and in 2014/15 this reserve was created from other existing reserves |
| Community Safety | 74,327 | 4,759 | 0 | 69,568 | to receive |
| Strategic Forum Reserve | 14,399 | 4,353 | 0 | 10,046 | to promote partnership working within the community |
| Grants Fund | 520,508 | 71,746 | 0 | 448,762 | to deliver grants to organisations for community use |
| Arts Grants Reserve | 5,949 | 5,309 | 4,547 | 5,187 | to fund art development projects |
| Make a Difference Fund | 0 | 0 | 125,000 | 125,000 | to deliver grants to community groups |
| Take That Step | 0 | 57,911 | 79,050 | 21,139 | to deliver a lifestyle referral programme |
| Winter Weather Campaign | 0 | 6,670 | 10,000 | 3,330 | to raise awareness to reduce excess winter deaths |
| Sub Total | 16,262,064 | 7,399,657 | 6,743,892 | 15,606,299 | |
| General Fund Balance | 2,000,000 | | | 2,000,000 | this balance is maintained as the Council's general fund working balance, which equates to approximately 4% of the gross annual budget |
| Total Revenue Reserves | 18,262,064 | 7,399,657 | 6,743,892 | 17,606,299 | |
| Capital Reserves | | | | | |
| Capital Grants Unapplied | 100,020 | 0 | 0 | 100,020 | grants to be applied for specific capital projects in accordance with the prevailing conditions |
| General Capital Receipts | 3,392,784 | 378,083 | 1,019,470 | 4,034,171 | capital receipts were used to fund the capital programme as approved in the Capital Strategy prior to the beginning of the financial year |
| Total Capital Reserves | 3,492,804 | 378,083 | 1,019,470 | 4,134,191 | |
| TOTAL Reserves | 21,754,868 | 7,777,740 | 7,763,362 | 21,740,490 | |

HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: 2014/15 CAPITAL OUTFURN AND ANNUAL TREASURY MANAGEMENT REVIEW

All Wards
Cabinet Member for Support Services: Councillor N Knapton

1.0 PURPOSE AND BACKGROUND:

- 1.1 The purpose of this report is to present to Members the capital outturn position for the year ending 31 March 2015 and also update on the annual Treasury Management position. Capital expenditure is intrinsically linked with Treasury Management as the way that the Capital Programme is funded directly effects the Treasury Management arrangements of the Council.
- 1.2 This Council currently does not borrow for a capital purpose; instead capital expenditure is funded by revenue contributions, capital receipts, capital grants and contributions. The use of revenue contributions, capital grants, capital receipts received in the year and the use of the capital receipts reserve to support capital expenditure affects the Treasury Management daily cash flow position.
- 1.3 The report is split into three distinct areas:
- (a) Capital:-
- Update Members on the Council's Capital Programme final outturn position for 2014/15;
 - Inform Cabinet of any capital under or over spends and seek approval for any resulting changes to the Programme;
 - Inform the Cabinet of any capital slippage on schemes and seek approval for the associated funding to be slipped to or from the financial years to reflect this;
 - Inform Members of the funding position of the Capital Programme.
 - Inform Cabinet of urgent capital schemes in 2015/16 that need to be approved and will be included in Quarter 1 monitoring.
- (b) Treasury Management:-
- Update Members on the Treasury Management legislative requirements;
 - Inform Cabinet of the Treasury Management position at 31 March 2015;
 - Reflect on current economic interest rate environment and the Treasury Management Strategy set prior to the beginning of the 2014/15 financial year.
 - Inform Cabinet of the Borrowing and Investment Position for 2014/15.
- (c) Prudential Indicators – Capital & Treasury Management
- Review the capital and treasury management indicators for 2014/15 outturn

2.0 CAPITAL OUTTURN 14/15, UNDER OVER SPENDS AND RE-PROFILING OF CAPITAL SCHEMES:

2.1 The 2014/15 Capital Programme was approved by Cabinet on 11 February 2014 and further updated at Cabinet on 18 March 2014 at £2,126,350. During the financial year, further capital schemes were approved, some schemes were removed and the revised Capital budget at Quarter 3 was £2,318,941.

2.2 In the last quarter of the financial year, it was recognised that further capital expenditure would be required. At 2 December 2014 Cabinet, the Economic Strategy was approved and this resulted in a further £1,684,650 capital expenditure being approved in 2014/15. The additional schemes were funded from the economic development fund or external funding sources.

2.3 Therefore, the 2014/15 Capital Programme budget was revised to £4,003,591 and the final outturn was £1,620,795. This resulted in a variance of £2,382,796, which is comprised of three components:

- (a) The first is a revision to the existing capital schemes budget where there is a request for increased funding to finalise the schemes. This totals £6,215.
- (b) The second component of the variation is a request for re-profiling that represents scheme budgets that are currently approved in the Capital Programme but require moving to or from future years in line with a changing timetable of delivery for a specific scheme. This totals £2,373,629.
- (c) The third component is an under spend where the scheme has completed for less than the original budget or it is forecast funding is no longer required. This stands at £27,717.

2.4 Table 1 below shows the revised budget compared to outturn, including the variance. The format of the table reflects the portfolios of the Council during 2014/15. The variance is then shown as detailed in paragraph 2.3 above.

| Council Portfolio's during 2013/14 | Revised Budget at Outturn | Total Expenditure | Variance | Budget re-profiled to 2015/16 | Over Spend - Request for additional funding | Under Spend - Funding no longer required |
|---|----------------------------------|--------------------------|--------------------|--------------------------------------|--|---|
| Environmental & Planning Services | 340,029 | 334,812 | (5,217) | (2,288) | 1,611 | (4,540) |
| Customer & Leisure Services | 580,052 | 418,585 | (161,467) | (159,857) | 481 | (2,092) |
| Support Services | 1,398,860 | 808,376 | (590,484) | (585,856) | 4,123 | (8,750) |
| Economic Development Fund | 1,684,650 | 59,022 | (1,625,628) | (1,625,628) | 0 | 0 |
| Total | 4,003,591 | 1,620,795 | (2,382,796) | (2,373,629) | 6,215 | (15,382) |

Table 1: Capital programme outturn 2014/15

- 2.5 The Capital Programme has been monitored during 2014/15 on a quarterly basis and reported to Cabinet. The total Capital Programme expenditure for 2014/15 compared to the revised budgeted Capital Programme was 40%. This was due to the Economic Development Fund Strategy schemes being approved later in the year and the purchase of the prison not coming to fruition as it was outside the control of the Council before the end of the financial year.
- 2.6 The Capital Programme expenditure excluding the Economic Development Fund Strategy Schemes at year end totalled £1,620,795, this represented 67% against the revised budgeted Capital Programme. The expenditure against budget would have been higher at 81% but for resources being redirected to the Economic Development Fund Strategy Schemes and the purchase of the prison. The four schemes that were delayed and carried forward into 2015/16 as a result of redirection of resources were:
- (a) Highways Adoptions – Thirsk phases 2 and 3
 - (b) Car Park Reinstatements
 - (c) Electric Bollards – Thirsk & Northallerton
 - (d) CCTV Wireless Control room upgrade
- 2.7 The Capital Programme and supporting information setting out the variances and the requirements for re-profiling schemes into 2015/16 are detailed in Annex 'A'.
- 2.8 Six schemes overspent in 2014/15 totalling £6,215 and required additional funding from the Capital Receipts Reserve or Repairs & Renewals Fund. Approval is sought by Members in this report and the schemes are detailed below.
- 2.9 Three schemes overspent by minimal amounts, less than 1.3% and totalled £1,009. Further information can be found in Annex 'A'. With regards to the further three schemes, overspend was as follows:
- (a) Waste & Street Scene Clocking System – £1,083 at 12% - due to additional works required to ensure the system would work effectively.
 - (b) Civic Centre Generator - £3128 at 7% - due to additional health & safety requirements
 - (c) Thirsk Market Place enhancements - £995 at 10% - where further tree works were required.
- 2.10 The underspend on the Capital Programme in 2014/15 is £15,382; these funds are no longer required and are returned to the Capital Receipts Reserve.
- 2.11 The schemes to be carried forward into the 2015/16 Capital Programme total £2,373,629. This is £748,001 of schemes approved at Quarter 3 with the majority of the carry forward £1,625,628 relating to the schemes in the Economic Development Fund and specifically the purchase of the prison.
- 2.13 In addition, it was already recognised earlier than Quarter 3 that some schemes would not be completed in 2014/15 and therefore these schemes of £365,558 were removed from the Capital Programme. In order to provide a transparent position at outturn, these schemes also need to be approved to be carried forward into 2015/16 and include:
- (a) ICT Information Security/Compliance £12,390
 - (b) Hambleton Leisure Centre Improvement Scheme £22,168
 - (c) Leisure Equipment Lease Buy £200,000
 - (d) Hambleton All Weather Pitch Refurbishment £131,000

2.14 Capital schemes are monitored on a monthly basis and reported to Cabinet quarterly, ensuring that the majority of schemes are held within budget or reported to Council at the earliest opportunity. At Quarter 1 2015/16, the schemes to be carried forward from 2014/15 and the Capital Programme approved at Cabinet on 18 March 2014 will be combined to commence the consolidated Capital Programme for monitoring in 2015/16.

3.0 FUNDING THE CAPITAL PROGRAMME:

3.1 The 2014/15 Capital Programme expenditure of £1,620,795 has been funded as detailed in table 2 below:

| Capital programme 2015/16 | £ |
|----------------------------------|-------------------------|
| Repairs & Renewals Fund | 519,691 |
| Computer Fund | 224,807 |
| Economic Development Fund | 85,177 |
| S 106 Contributions | 392,164 |
| Grants | 378,084 |
| Capital Receipts | <u>20,872</u> |
| Total Funding | <u>1,620,795</u> |

3.2 The overall funding position continues to be closely monitored to ensure the overall Capital Programme remains affordable and sustainable over the 10 year approved capital plan.

4.0 REASURY MANAGEMENT POSITION 2014/15 AND THE LEGISLATIVE REQUIREMENT:

4.1 This Council is required by regulations issued under the Local Government Act 2003 to produce an annual Treasury Management review of activities and the actual Prudential and Treasury Indicators for 2014/15. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

4.2 During 2014/15 the minimum reporting requirements were that the full Council should receive the following reports:

- an annual Treasury strategy in advance of the year (Cabinet 11 February 2015)
- a mid-year (minimum) Treasury update report (Council 2 December 2014)
- an annual review following the end of the year describing the activity compared to the strategy (this report)

In addition, this Council has received quarterly Treasury Management update reports on 2 September 2014 and 10 February 2015 which were received by Cabinet.

4.3 The regulatory environment places responsibility on Members for the review and scrutiny of Treasury Management policy and activities. This report is therefore important in that respect, as it provides details of the outturn position for Treasury activities and highlights compliance with the Council's policies previously approved by Members.

4.4 This Council also confirms that it has complied with the requirement under the Code to give scrutiny to all of the above Treasury Management reports before they were reported to the full Council. This scrutiny role was carried out by Cabinet. Member training on Treasury Management issues is also key to Members to support their scrutiny role and further training is being prepared.

- 4.5 Throughout 2014/15, the Council's Treasury position (excluding finance leases) was to continue to be debt free. No borrowing has been taken prior to or during 2014/15. With regards to finance leases, the position at the beginning of the financial year was zero and no further finance leases have been taken in the year.
- 4.6 The capital financing requirement, which is the amount of borrowing required to support the capital expenditure programme, is zero for this Council. The following table shows the Treasury Management position as at 31 March 2015:-

| Table 1: Borrowing and Investment position at 31 March 2015 | 31-Mar-15 | Rate | 31-Mar-14 | Rate |
|--|------------------|-------------|------------------|-------------|
| | £m | % | £m | % |
| Capital Financing Requirement | 0 | | 0 | |
| Borrowing | 0 | | 0 | |
| Investments | 24.11 | 0.77 | 22.97 | 1.03 |

Table 2: Borrowing and Investment position at 31 March 2015

5.0 THE ECONOMY AND INTEREST RATES:

- 5.1 The original market expectation at the beginning of 2014/15 was for the first increase in Bank Base Rate to occur in Quarter 1 2015 as the unemployment rate had fallen much faster than expected through the Bank of England's initial forward guidance target of 7%. In May 2014, however, the Bank revised its forward guidance. A combination of very weak pay rises and inflation above the rate of pay rises meant that consumer disposable income was still being eroded and in August the Bank halved its forecast for pay inflation in 2014 from 2.5% to 1.25%.
- 5.2 Expectations for the first increase in Bank Base Rate therefore started to recede as growth was still heavily dependent on buoyant consumer demand. During the second half of 2014 financial markets were caught out by a halving of the oil price and the collapse of the peg between the Swiss franc and the euro. Fears also increased considerably that the European Central Bank (ECB) was going to do too little too late to ward off the threat of deflation and recession in the Eurozone. In mid-October, financial markets had a major panic for about a week. By the end of 2014, it was clear that inflation in the UK was going to head towards zero in 2015 and possibly even turn negative. In turn, this made it clear that the Monetary Policy Committee (MPC) would have great difficulty in starting to raise Bank Rate in 2015 while inflation was around zero and so market expectations for the first increase receded back to around Quarter 3 of 2016.
- 5.3 Gilt yields were on a falling trend for much of the last eight months of 2014/15 but were then pulled in different directions by increasing fears after the anti-austerity parties won power in Greece in January; developments since then have increased fears that Greece could be heading for an exit from the euro. While the direct effects of this would be manageable by the European Union and European Central Bank (ECB), it is very hard to quantify quite what the potential knock on effects would be on other countries in the Eurozone once the so called impossibility of a country leaving the Eurozone had been disproved.
- 5.4 Another downward pressure on gilt yields was the announcement in January 2015 that the European Central Bank (ECB) would start a major programme of quantitative easing, purchasing Eurozone Government and other debt in March 2015. On the other hand, strong growth in the US caused an increase in confidence that the US was well on the way to making a full recovery from the financial crash and would be the first country to start

increasing its central rate, probably by the end of 2015. The UK would be closely following it due to strong growth over both 2013 and 2014 and good prospects for a continuation into 2015 and beyond. However, there was also an increase in concerns around political risk from the General Election due in May 2015.

6.0 THE STRATEGY FOR 2014/15:

- 6.1 The expectation for interest rates within the Strategy for 2014/15 anticipated low but rising Bank Base Rate (starting in Quarter 1 of 2015), with gradual rises in medium and longer term fixed borrowing rates during 2014/15. Variable, or short-term rates, were expected to be the cheaper form of borrowing over the period.
- 6.2 Continued uncertainty in the aftermath of the 2008 financial crisis has promoted a cautious approach, whereby investments have continued to be dominated by low counterparty risk considerations, resulting in relatively low returns compared to borrowing rates.
- 6.3 The actual movement in gilt yields during the year has meant that Public Works Loan Board (PWLB) rates have seen little overall change during the first four months of the year but there was then a downward trend for the rest of the year, with a partial reversal during February.
- 6.4 The strategy for the investment of surplus funds has been to ensure the security of funds is of prime importance, with advantage being taken of volatile interest rates to gain increased return in accordance with the creditworthiness investment policy if opportunities arose. The target return rate on investments in 2014/15 was 0.5%.

7.0 BORROWING RATES IN 2014/15:

7.1 The Council remained debt free in 2014/15. For completeness of the report and to ensure Members are kept up to date with regards to borrowing rates, the graph below shows borrowing rates from the Public Works Loan Board.

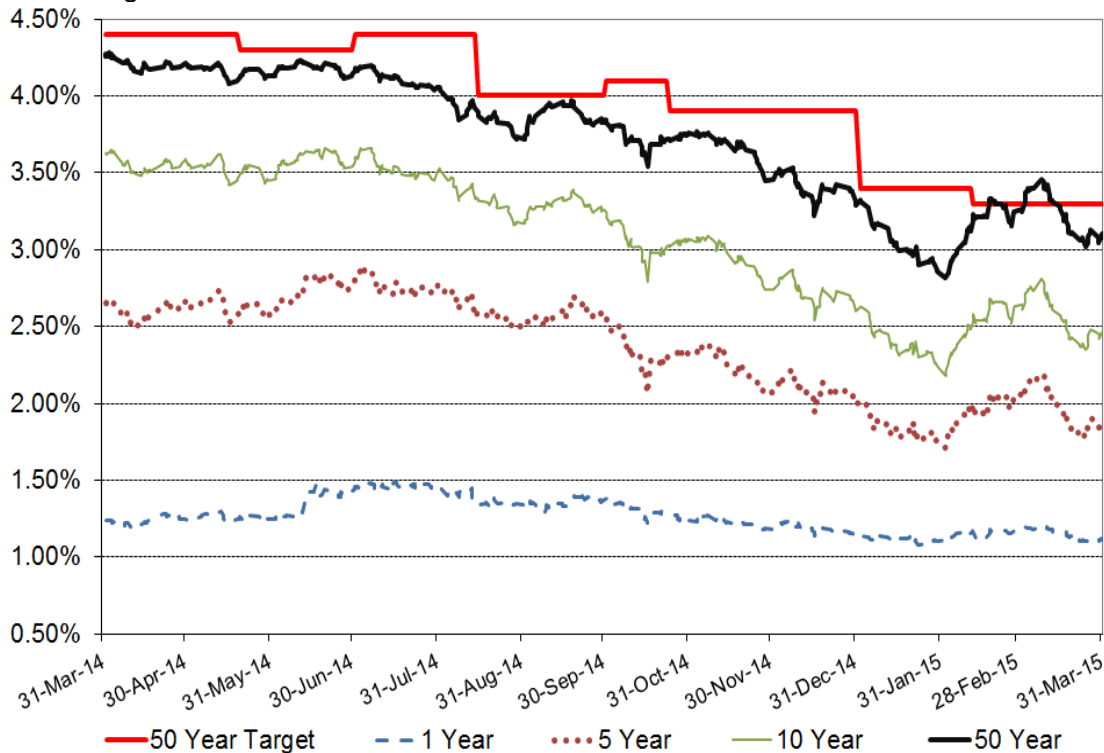


Figure 1: Borrowing Rates 1 to 50 years 2014/15

- 7.2 **Treasury Borrowing** – the Council remains debt free and undertook no external borrowing for cash flow purposes or capital financing purposes during 2014/15.
- 7.3 **Rescheduling of Borrowing** – the Council has no debt and therefore undertook no rescheduling of debt during 2014/15.
- 7.4 **Repayment of borrowing** – the Council has no external loans and therefore no repayments were necessary.

8.0 INVESTMENT RATES IN 2014/15:

8.1 Bank Rate remained at its historic low of 0.5% throughout the year; it has now remained unchanged for six years. Market expectations as to the timing of the start of monetary tightening started the year at Quarter 1 2015 but then moved back to around Quarter 3 2016 by the end of the year. Deposit rates remained depressed during the whole of the year, primarily due to the effects of the Funding for Lending Scheme.

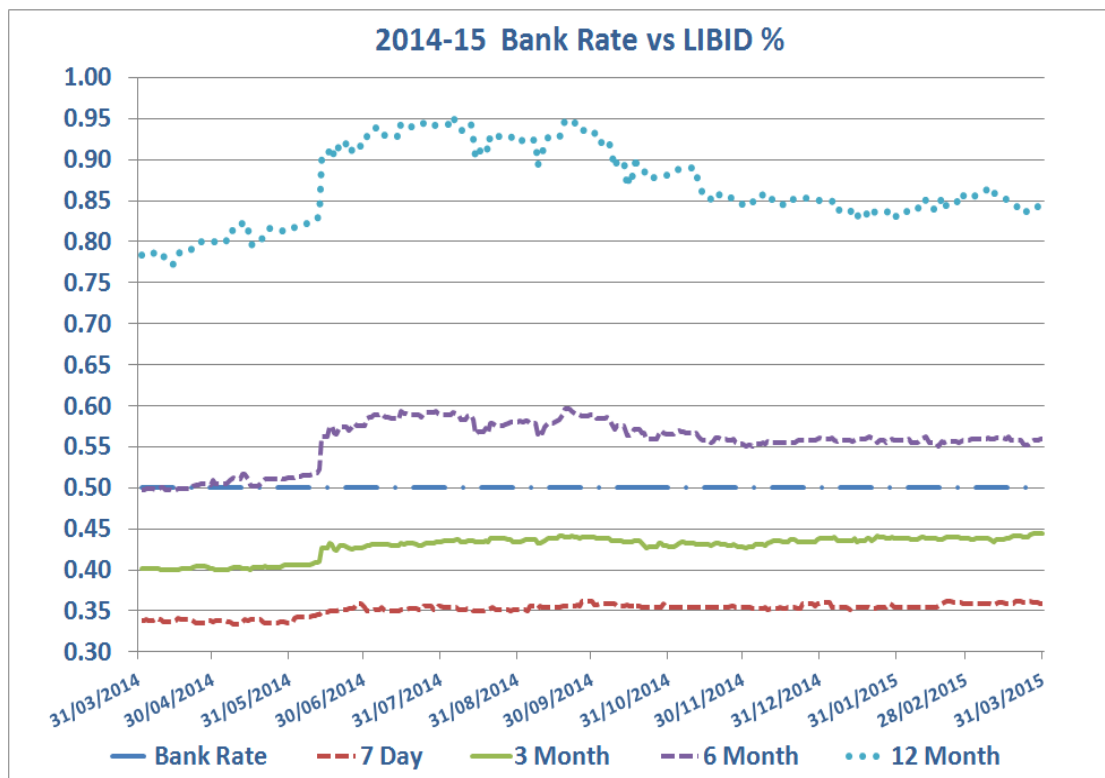


Figure 2: Investment Interest Rates 2014/15

9.0 INVESTMENT OUTTURN FOR 2014/15

9.1 **Investment Policy** – the Council's investment policy is governed by the Department of Communities & Local Government guidance, which was been implemented in the Annual Investment Strategy approved by the Cabinet on 11 March 2014. This policy sets out the approach for choosing investment counterparties, and is based on credit ratings provided by the three main credit rating agencies supplemented by additional market data (such as rating outlooks, credit default swaps, bank share prices etc.).

The investment activity during the year conformed to the approved Strategy, and the Council had no liquidity difficulties.

- 9.2 **Investments held by the Council** - the Council maintained an average balance of £30,537,109 of internally managed funds. The internally managed funds earned an average rate of return of 0.77%. The comparable performance indicator is the average 7-day LIBID rate, which was 0.35%. This performance exceeded the benchmark.

| Annualised Returns 2014/15 | | | |
|-----------------------------------|-------------|-------------------------|----------------------|
| | Actual % | Excess over Benchmark % | Excess over Target % |
| Core Cash | 0.83 | | |
| Cash Flow | 0.52 | | |
| TOTAL | 0.77 | 0.42 | 0.27 |
| Benchmark | 0.35 | | |
| Target | 0.5 | | |

Table 3: Rate of Return on Investments compared to Benchmark & Target 2014/15

- 9.3 Hambleton District Council is a member of the Capita Asset Management Benchmarking Group and has performed well compared to the other members. The Quarter 4 report showed Hambleton District Council had a weighted average rate of return of 0.77%. This compared to 87 other Non-Met Districts which had an average of 0.72%.
- 9.4 The Investment position can also be split between core investments and cash flow investments. Average balance on core investments was £24,943,780 which earned an average interest rate of 0.83% and interest of £206,805. Cash flow investments had an average investment balance of £5,593,329 which earned an average investment balance of 0.52% and interest of £29,206. Both these rates exceeded the 7-Day LIBID (London Inter Bank Bid) Rate at 0.35%.
- 9.5 In cash terms the actual returns in 2014/15 compared to the budget and benchmark are shown:-

| <u>Budget</u> £ | <u>Actual</u> £ | <u>Benchmark</u> <u>Return</u> £ | <u>Excess Over</u> <u>Benchmark</u> £ |
|--------------------|--------------------|-------------------------------------|--|
| 250,950 | 236,011 | 128,256 | 152,686 |

Table 4: Actual Return on Investments compared to Benchmark & Target 2014/15

- 9.6 The income provided in the revenue budget for 2014/15 for interest earned on investment balances compared to the budget has resulted in a small deficit of £14,939. This was due to lower than expected interest rates being available for investments throughout the year as described in paragraph 5.
- 10.0 PRUDENTIAL INDICATORS:**
- 10.1 The Prudential Indicators which control the borrowing and Treasury Management position of the Council are attached at Annex 'B'. None of the indicators were breached during 2014/15.

11.0 LINK TO COUNCIL PRIORITIES:

11.1 All schemes approved as part of the Capital Programme have been evaluated against key corporate priorities. Schemes are only undertaken and approved by Cabinet in accordance with the Council Plan.

12.0 RISK ASSESSMENT:

12.1 The Capital Programme is regularly monitored as part of the corporate monitoring process on a quarterly basis. In addition to this, the Capital Monitoring Group meets regularly to plan, monitor and review major capital schemes to ensure that all capital risks to the Council are minimised.

13.0 IMPLICATIONS:

13.1 Financial - the financial implications are dealt with in the body of the report.

13.2 Legal – Treasury Management activities conform to the Local Government Act 2003 and the Council has adopted the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code and the CIPFA Treasury Management Code of Practice.

13.3 Equalities - the Capital Programme seeks to address key equality issues that affect the Council and the public. The main scheme that specifically addressed equalities in 2014/15 was the Disabled Facilities Grant Scheme.

14.0 RECOMMENDATIONS:

14.1 That Cabinet approves and recommends to Council to:

- (1) note the 2014/15 capital outturn position of £1,620,795 at paragraph 2.3 and attached at Annex 'A';
- (2) approve the under spend of £27,717 at paragraph 2.10 and over spend of £6,215 at paragraph 2.8;
- (3) Approve the requests at paragraph 2.12 for re-profiling the capital schemes totalling £2,373,629 from 2014/15 programme to 2015/16;
- (4) approve the requests at paragraph 2.13 for re-profiling the additional capital schemes totalling £365,658 from 2014/15 programme to 2015/16;
- (5) note the Treasury Management outturn position 2014/15 detailed at paragraph 9.2
- (6) note the Prudential Indicators attached at Annex 'B'.

JUSTIN IVES

Background papers: Annual Financial Report 2014/15; Outturn Position 14/15 Finance Ledger
Capital Monitoring Reports in 2014/15;
Treasury Management Reports in 2014/15

Author ref: LBW
Contact: Louise Branford-White
Head of Service - Resources
Direct Line No: 01609 767024

070715 Cap and TM Outturn

| Title: | Original Approved Expenditure 14/15 | Approved Budget for OUTTURN 2014/15 | Third Party Contribution - OUTTURN | Cost to the Council | Expenditure at Outturn | Variance | Change in Funding Taken/(Returned) to Capital Reserve Q4 | Over/Under/C/Fwd/Target |
|---|-------------------------------------|-------------------------------------|------------------------------------|---------------------|------------------------|------------------|--|-------------------------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Environmental & Planning Services | | | | | | | | |
| Purchase of bins and boxes for refuse and recycling | 36,000 | 36,000 | | 36,000 | 36,467 | 467 | 467 | Over |
| Disabled Facilities Grants | 150,000 | 230,379 | 166,276 | 64,103 | 229,278 | (1,101) | (1,101) | C/Fwd |
| Depot - Wash Bay | | 26,000 | | 26,000 | 26,061 | 61 | 61 | Over |
| Waste & Street Scene Clocking System | | 9,000 | | 9,000 | 10,083 | 1,083 | 1,083 | Over |
| Central depot external lighting improvements | 20,000 | 20,000 | | 20,000 | 15,460 | (4,540) | (4,540) | Under |
| Central Depot - Security Fencing | 8,000 | 8,000 | | 8,000 | 6,813 | (1,187) | (1,187) | C/Fwd |
| Idox Performance Management Software - Planning | | 10,650 | | 10,650 | 10,650 | 0 | | Target |
| Total Scheme Value Environmental & Planning | 214,000 | 340,029 | 166,276 | 173,753 | 334,812 | (5,217) | (5,217) | |
| Customer & Leisure Services | | | | | | | | |
| Thirsk and Sowerby leisure centre improvement scheme | | 36,227 | | 36,227 | 10,258 | (25,969) | (25,969) | C/Fwd B/Fwd |
| Thirsk & Sowerby Sports Village | 0 | 50,000 | 57,027 | (7,027) | 63,558 | 13,558 | 13,558 | 15/16 |
| Stokesley Leisure Centre improvement scheme | 0 | 4,349 | | 4,349 | 4,830 | 481 | 481 | Over |
| Bedale Leisure centre improvement scheme | | 203,296 | 60,154 | 143,142 | 191,088 | (12,208) | (12,208) | C/Fwd Target |
| CCTV Control Room Upgrade | | 3,835 | | 3,835 | 3,836 | 1 | | Target |
| CCTV control room upgrade - Wireless Network | | 71,000 | | 71,000 | 0 | (71,000) | (71,000) | C/Fwd |
| Thirsk New TIC | | 1,337 | | 1,337 | 0 | (1,337) | (1,337) | C/Fwd |
| Bedale Craft Yard Window | | 3,975 | | 3,975 | 3,975 | 0 | | Target |
| Evolution Car Park Extension | | 5,021 | | 5,021 | 5,021 | 0 | | Target |
| Workspaces - roller shutter doors | 0 | 9,312 | | 9,312 | 9,312 | 0 | | Target |
| Car Park Creation Leeming Bar LBFEC | | 36,700 | | 36,700 | 559 | (36,141) | (36,141) | C/Fwd |
| 17 Market Place Bird Netting | | 6,000 | | 6,000 | 0 | (6,000) | (6,000) | C/Fwd |
| Leisure Equipment Lease Buy | 200,000 | 0 | | 0 | 0 | 0 | | C/Fwd |
| Customer Services Web/Intranet Development | 100,000 | 120,000 | | 120,000 | 104,010 | (15,990) | (15,990) | C/Fwd |
| Hambleton All Weather Pitch Refurbishment | 131,000 | 0 | | 0 | 0 | 0 | | C/Fwd |
| Stokesley All Weather Pitch Refurbishment | 11,000 | 11,000 | | 11,000 | 1,075 | (9,925) | (9,925) | C/Fwd |
| Hambleton Leisure Centre Improvement Scheme | 20,000 | 8,000 | | 8,000 | 13,155 | 5,155 | 5,155 | B/Fwd 15/16 |
| Hambleton Leisure Centre Fence | 0 | 10,000 | | 10,000 | 7,908 | (2,092) | (2,092) | Under |
| Total Scheme Value Customer & Leisure Services | 462,000 | 580,052 | 117,181 | 462,871 | 418,585 | (161,467) | (161,468) | |

| Support Services | | | | | | | |
|--|------------------|------------------|----------------|------------------|------------------|--------------------|--------------------|
| Air conditioning - Legislative requirement Corporate | 15,000 | 26,862 | | 26,862 | 6,071 | (20,791) | (20,791) C/Fwd |
| Public lighting energy reductions | | 31,088 | | 31,088 | 20,028 | (11,060) | (11,060) C/Fwd |
| Public lighting replacement | 51,000 | 69,816 | | 69,816 | 22,102 | (47,714) | (47,714) C/Fwd |
| Civic Centre - Carpet Replacement | 10,000 | 17,000 | | 17,000 | 16,506 | (494) | (494) Under Target |
| Civic Centre - Internal Painting | 6,000 | 6,000 | | 6,000 | 5,999 | (1) | |
| Civic Centre - Window Replacements | 10,000 | 10,000 | | 10,000 | 5,505 | (4,495) | (4,495) C/Fwd |
| Civic Centre - Backup Generator | 40,000 | 40,000 | | 40,000 | 43,128 | 3,128 | 3,128 Over |
| ICT Improvements | 187,030 | 154,860 | | 154,860 | 78,903 | (75,957) | (75,957) C/Fwd |
| All Leisure Centres - Digital Transaction Software | 24,000 | 24,000 | | 24,000 | 18,099 | (5,901) | (5,901) C/Fwd |
| ICT Leisure Improvements | 105,670 | 105,670 | | 105,670 | 36,110 | (69,560) | (69,560) C/Fwd |
| ICT Information Security/Compliance | 6,300 | 1,000 | | 1,000 | 525 | (475) | (475) C/Fwd |
| ICT Customer Excellence | 76,000 | 56,000 | | 56,000 | 5,260 | (50,740) | (50,740) C/Fwd |
| ICT Finance system split from Richmondshire District Council | 0 | 60,000 | | 60,000 | 55,322 | (4,678) | (4,678) Under |
| Car Park Restatements | 45,000 | 45,000 | | 45,000 | 66 | (44,934) | (44,934) C/Fwd |
| Car Parks - Thirsk Cobbles | 75,000 | 95,754 | | 95,754 | 93,028 | (2,726) | (2,726) C/Fwd |
| Bedale Gateway Car Park | 160,000 | 0 | | 0 | 0 | 0 | 0 C/Fwd |
| Adoptions - Thirsk Phases 2 & 3 | 200,000 | 200,000 | | 200,000 | 832 | (199,168) | (199,168) C/Fwd |
| Adoptions - Electric Bollards - Thirsk & Northallerton | 40,000 | 40,000 | | 40,000 | 0 | (40,000) | (40,000) C/Fwd |
| Thirsk Market Place Central Area Enhancement | 0 | 10,000 | | 10,000 | 10,995 | 995 | 995 Over |
| Structural Repair to Civic Centre Roof | | 6,460 | | 6,460 | 2,882 | (3,578) | (3,578) Under |
| Revenue Repairs & Renewals | | 399,350 | | 399,350 | 387,014 | (12,336) | (12,335) C/Fwd |
| Total Scheme Value Support Services | 1,051,000 | 1,398,860 | 0 | 1,398,860 | 808,376 | (590,484) | (590,483) |
| Economic Development Fund | | | | | | | |
| WIFI Market Towns | 0 | 5,000 | | 5,000 | 885 | (4,115) | (4,115) C/Fwd |
| North Northallerton Recreation Element | 0 | 8,150 | 8,150 | 0 | 8,150 | 0 | 0 Target |
| ED Improvement Infrastructure Central Northallerton | 0 | 1,476,500 | | 1,476,500 | 19,840 | (1,456,660) | (1,456,660) C/Fwd |
| ED Improvement Infrastructure Dalton Bridge | 0 | 195,000 | 30,000 | 165,000 | 30,147 | (164,853) | (164,853) C/Fwd |
| | | 0 | | 0 | | | |
| | | 0 | | 0 | | | |
| Total Scheme Economic Development | 0 | 1,684,650 | 38,150 | 1,646,500 | 59,022 | (1,625,628) | (1,625,628) |
| Total Capital Approvals 2014/15 | 1,727,000 | 4,003,591 | 321,607 | 3,681,984 | 1,620,795 | (2,382,796) | (2,382,796) |

PRUDENTIAL AND TREASURY MANAGEMENT INDICATORS

During 2014/15, the Council complied with the legislative requirements for Treasury Management detailed in the Local Government Act 2003. The Regulations in the CIPFA (Chartered Institute of Public Finance and Accounts) Prudential Code and Treasury management code were also followed.

The Prudential Indicators assist in the monitoring of the Capital Programme and ensure that from a financial perspective all schemes approved by Council are affordable, sustainable and prudent.

The main purpose of the indicators is to control how much a Council needs to borrow and as this Council is debt free, the majority of the indicators are nil.

| 1. PRUDENTIAL INDICATORS | 2013/14 | 2014/15 | 2014/15 |
|---|----------------|-----------------|----------------|
| Extract from budget and rent setting report | Actual | Original | Actual |
| | £'000 | £'000 | £'000 |
| Capital Expenditure | 2,158 | 1,985 | 1,620 |
| | | | |
| Ratio of financing costs to net revenue stream | N/A | N/A | N/A |
| | | | |
| Net borrowing requirement General Fund | | | |
| brought forward 1 April | Nil | Nil | Nil |
| carried forward 31 March | Nil | Nil | Nil |
| in year borrowing requirement | Nil | Nil | Nil |
| | | | |
| Capital Financing Requirement 31 March 2103 | Nil | Nil | Nil |
| | | | |
| Annual change in Cap. Financing Requirement | Nil | Nil | Nil |
| | | | |
| Incremental impact of capital investment decisions | £ p | £ p | £ p |
| Increase in council tax (band D) per annum | £5.28 | £0.22 | £0.37 |

| 2. TREASURY MANAGEMENT INDICATORS | 2013/14 | 2014/15 | 2014/15 |
|---|----------------|-----------------|----------------|
| | Actual | Original | Actual |
| | £'000 | £'000 | £'000 |
| Authorised Limit for external debt - | | | |
| borrowing | £5,000 | £5,000 | £5,000 |
| other long term liabilities | £1,000 | £1,000 | £1,000 |
| TOTAL | £6,000 | £6,000 | £6,000 |
| | | | |
| Operational Boundary for external debt - | | | |
| borrowing | £4,000 | £4,000 | £4,000 |
| other long term liabilities | £600 | £600 | £600 |
| TOTAL | £4,600 | £4,600 | £4,600 |

| | | | |
|--|---------|---------|---------|
| | | | |
| Actual external debt | £0 | £0 | £0 |
| | | | |
| Upper limit for fixed interest rate exposure | | | |
| Net principal re fixed investments rates | £5,000 | 90% | 90% |
| | | | |
| Upper limit for variable rate exposure | | | |
| Net principal re variable investments rates | Nil | 50% | 50% |
| | | | |
| Upper limit for total principal sums invested for over 364 days (per maturity date) | £11,500 | £10,000 | £10,000 |
| | | | |

| Maturity structure of fixed rate borrowing during 2014/15 | Upper limit | Lower limit |
|--|-------------|-------------|
| under 12 months | 100% | 0% |
| 12 months and within 24 months | 0% | 0% |
| 24 months and within 5 years | 0% | 0% |
| 5 years and within 10 years | 0% | 0% |
| 10 years and above | 0% | 0% |

This page is intentionally left blank

HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: **BEDALE CYCLEWAY NETWORK**

Bedale Ward
Portfolio Holder for Economic Development and Finance: Councillor P R Wilkinson

1.0 PURPOSE AND BACKGROUND:

- 1.1 The idea of this cycle network has been in the planning since the Bedale Renaissance Market Town Master Plan was published in March 2004. Its objective is to link where people live in Aiskew and Bedale to key institutions (such as schools, leisure centres, health provision) in the area via pedestrian and cycle routes.
- 1.2 The development of the Bedale station in 2005/6 advocated the need for a new bridge or improved pedestrian/cycle access across the river.
- 1.3 In 2009 the Council published its Local Development Framework DPD Allocations which required developers to provide footpath and cycle ways within their new sites and began a collection of developer contributions towards the rest of the network, some of which required construction.
- 1.4 In late 2011 Sustrans, the National cycling charity produced a feasibility study which proposed:-
- a) A new cycle/footway from Aiskew to Bedale parallel to the Wensleydale Railway
 - b) Links in to a) above from both new and existing housing developments
 - c) The need for improved cycle and pedestrian crossing of the river/stream separating Bedale and Aiskew
 - d) A range of other possible links to help create the local cycle network

The schematic of this is shown at Annex A.

- 1.5 As a result of this the Council has been collecting S106 contributions specifically for this scheme from developers and has now secured £316,000.
- 1.6 Aiskew Parish Council has also been passported £19,000 of Section 106 monies towards this project and North Yorkshire County Council has contributed £63,000 towards pedestrian bridge improvements. A further £173,000 is in the S106 pipeline to be secured in the near future, making a possible total pot of £571,000.
- 1.7 There is some potential for this to be used to secure additional external resources in the form of grants from, say, Sustrans.
- 1.8 In the meantime, several local developments have moved forward which affect this project:-
- a) The new relief road for the town is under construction. This will significantly change traffic patterns and volumes.
 - b) Elsewhere on this agenda is a report about the creation of a new gateway car park for Bedale. Whilst this project stands on its own merit there may be possible links needed here, and with the notion of a "Town Trail" which could be explored as part of future proposals.

- c) Some institutions in the area have grown or are due to grow, creating greater car parking demand which could be mitigated if people locally cycled more.
- d) The LDF allocated sites are well under construction in Aiskew, many properties are already occupied, which will create more local traffic and a greater demand for safe pedestrian and cycle routes.
- e) Proposed linkages with employment areas at Leeming Bar need to be looked at again in view of the cycleway provision made as a result of the A1 widening and any that comes as a result of the new relief road.

2.0 OPTIONS:

2.1 The Council has two options:-

- 1) Return the funds to the developers.
- 2) Utilise funding secured to progress cycleway development in the Bedale/Aiskew area.

3.0 PROPOSALS

3.1 If option 2 is pursued it is suggested that it is undertaken in two parts:-

- 1) Review the strategic cycle network in Bedale/Aiskew in light of recent and known future developments.
- 2) Propose detailed delivery of key sections of cycleway which can both stand alone on their own merit and be contained within the funds available.

3.2 In order to progress this it is suggested that Sustrans be re-commissioned to undertake the detailed feasibility study.

4.0 FINANCIAL IMPLICATIONS AND EFFICIENCIES:

4.1 Any spending would be limited strictly to the availability of either Section 106 monies or external cycling related grants.

5.0 LEGAL IMPLICATIONS:

5.1 The detailed feasibility study will address any legal issues associated with delivery.

6.0 RISK ASSESSMENT:

6.1 The risks associated with this report are minor.

7.0 EQUALITY/DIVERSITY ISSUES:

7.1 The brief for this proposal will include criteria to ensure that the plans for the cycleway and bridge are fully accessible for all.

8.0 RECOMMENDATIONS:

8.1 It is recommended that:-

- 1) The available capital be top sliced to provide up to £30,000 to appoint external experts to produce a detailed feasibility study.
- 2) The content of the 2010 cycleways study be refreshed.

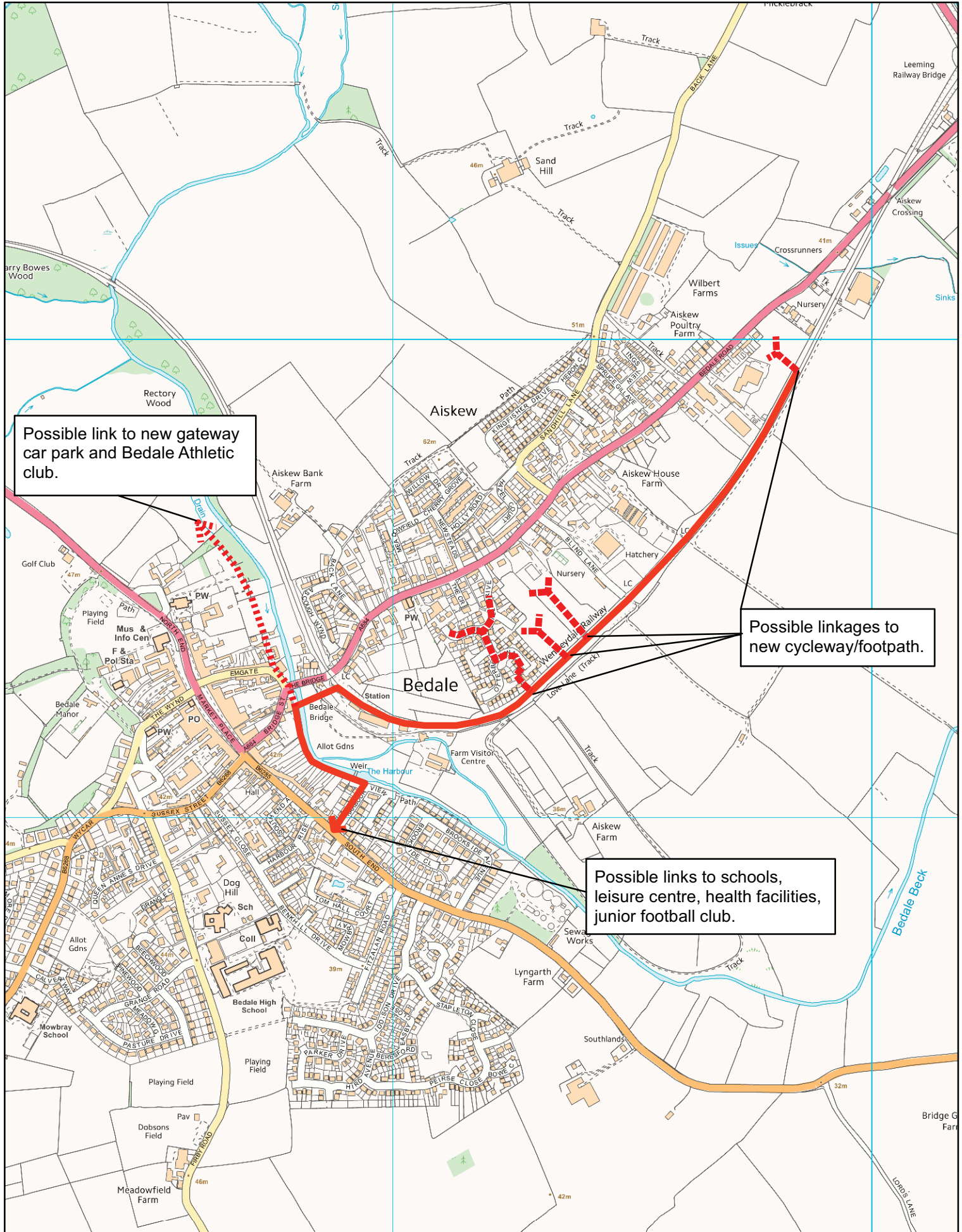
DAVE GOODWIN

Background papers: Sustrans Bedale Cycleway Study 2010

Author ref: DRG

Contact: Dave Goodwin
Executive Director
Direct Line No: 01609 767147

070715 Bedale Cycleway



HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: **MAKING A DIFFERENCE GRANTS**

All Wards
Portfolio Holder for Leisure and Customer Services: Councillor Mrs B S Fortune

1.0 PURPOSE AND BACKGROUND:

- 1.1 In December 2014 Cabinet agree to re-invest windfall savings back into the community and create a new one-off 'Making a Difference' community grants scheme.
- 1.2 Applications to the fund were to be considered by elected members from each of the 5 sub-areas and prioritised against a £25,000 budget allocation (£125,000 across all five areas).
- 1.3 The grant scheme was launched on 27th January 2015 with a closing date of 30th April 2015. Overall 38 applications were received.
- 1.4 5 decision making panels made up of elected members from each of the sub-areas convened at the beginning of June, each chaired by a member of Cabinet.

2.0 PROPOSALS

- 2.1 Each sub-area panel has considered each application and assessed it on its own merit against the set criteria (Annex C). Each decision has been documented and a final recommendation agreed (see Annex A).

3.0 FINANCIAL IMPLICATIONS AND EFFICIENCIES:

- 3.1 Grant allocations have not exceeded the £125,000 budget for Making a Difference grants.
- 3.2 All the grants awarded will be to legitimate, constituted bodies with their own bank accounts that will be required to submit proof of expenditure before payments are released.
- 3.3 All grant holders are informed that the grant cannot be increased under any circumstances and terms and conditions are signed to this effect.

4.0 LEGAL IMPLICATIONS:

- 4.1 Each grant holder will be sent a set of terms and conditions related to the grant that they sign up to. This ensures that the grant is spent correctly, that any legal requirements are met, that the grant is properly publicised, that Hambleton District Council is acknowledged in all publicity, and that the grant is closely monitored.

5.0 RISK ASSESSMENT:

- 5.1 The risks associated with this report are minor. However it is essential that the agreed decisions are documented in the event that decisions are challenged – although there is no appeals process for the decisions taken.

6.0 EQUALITY/DIVERSITY ISSUES:

- 6.1 The Making a Difference grants are open to all eligible organisations that are not-for-profit, constituted, with a bank account and benefit the community in Hambleton.
- 6.2 The awarded grants take into account any accessibility issues to ensure the schemes are open to all members of the community.

7.0 RECOMMENDATIONS:

- 7.1 It is recommended that the proposals detailed in Annex A of the report are approved.

DAVE GOODWIN

Background papers: Making a Difference Grant application process and criteria 2015

Author ref: DRG

Contact: Dave Goodwin
Director of Customer & Leisure Services
Direct Line No: 01069 767147

070715 Making a Difference Grants incl Annexes

MAKING A DIFFERENCE GRANT – PANEL RECOMMENDATIONS FOR APPROVAL

Bedale

| Project Name | Organisation | Amount requested | Amount recommended |
|--|-------------------------------------|------------------|--------------------|
| Drainage improvements | Dalescare | £4,500.00 | £4,500.00 |
| Sussex Close to Firby Road footpath | Bedale and Villages Community Forum | £9,081.00 | £5,500.00 |
| Leeming Bar Community Hub | Leeming Bar Resident's Association | £12,750.00 | £3,750.00 |
| Village Hall toilet refurbishment | Hackforth Village Hall | £10,000.00 | £6,350.00 |
| Bedale Market Place promotion | Bedale and Villages Community Forum | £4,350.00 | £2,400.00 |
| Volunteering at Nosterfield Nature Reserve | Nosterfield Nature Reserve | £2,813.70 | £2,500.00 |
| Total | | | £25,000.00 |

Easingwold

| Project Name | Organisation | Amount requested | Amount recommended |
|--|--|------------------|--------------------|
| Home From Hospital | Easingwold & District Community Care Association | £5,332.00 | £4,000.00 |
| Huby & Sutton Community Shop | Huby & Sutton Community Shop Ltd. | £13,500.00 | £4,500.00 |
| Disabled Toilets at Stillington Sports Club | Stillington Sports & Social Club | £3,000.00 | £3,000.00 |
| Alne Village Hall Garden Restoration Project | Alne Village Hall Committee | £5,625.00 | £3,000.00 |
| Demountable Stage at Helperby Village Hall | Helperby Village Hall | £5,000.00 | £3,000.00 |
| Farlington Village Hall Refurbishment | Farlington Village Hall | £3,531.00 | £3,500.00 |
| New Clubhouse at Huby Bowling Club | Huby Bowling Club | £5,000.00 | £4,000.00 |
| Total | | | £25,000.00 |

Northallerton

| Project Name | Organisation | Amount requested | Amount recommended |
|----------------------------|---------------------------------|------------------|--------------------|
| Lighting the Darkness | Northallerton Bowling Club | £2,546.00 | £1,000.00 |
| Hambleton Foodshare | Hambleton Foodshare | £2,890.00 | £2,500.00 |
| Practice facilities | East Cowton Cricket Club | £3,150.00 | £2,000.00 |
| Greenages Growing Together | Age UK | £4,350.00 | £2,000.00 |
| Bus scheme | Breathing Space | £7,345.00 | £5,500.00 |
| Station Road Playing Field | Brompton Recreation Association | £18,597.60 | £6,000.00 |
| Projection system | Pendragon Multi-Sensory Centre | £5,092.50 | £1,000.00 |
| Function Room Furniture | Northallerton Cricket Club | £2,930.00 | £1,000.00 |
| Making a Change | The Clock | £14,207.00 | £4,000.00 |
| Total | | | £25,000.00 |

Stokesley

| Project Name | Organisation | Amount requested | Amount recommended |
|--|--|------------------|--------------------|
| Battersby Junction Recreation Space | Battersby Junction Community Association | £22,870.82 | £19,965.00 |
| Hutton Rudby Community Hub Disabled Toilets | Hutton Rudby Methodist Church | £5,170.00 | £2,585.00 |
| Great Ayton Village Hall Access Improvements | Great Ayton Village Hall | £4,900.00 | £2,450.00 |
| Total | | | £25,000.00 |

Thirsk

| Project Name | Organisation | Amount requested | Amount recommended |
|---|---|------------------|--------------------|
| Multi-Use-Games-Area, Sandhutton | Sandhutton and Breckenbrough Village Hall | £2,500.00 | £2,500.00 |
| Village Hall refurbishment – Kilburn | Kilburn Institute | £2,662.50 | £2,500.00 |
| Village Hall refurbishment – Topcliffe and Asenby | Topcliffe and Asenby Village Hall | £5,346.00 | £5,000.00 |
| Expedition equipment | Hillside Scout Group | £2,500.00 | £2,500.00 |
| Volunteer Thirsk | Thirsk, Sowerby and District Community Care Association | £25,000.00 | £12,500.00 |
| Total | | | £25,000.00 |



Making a Difference Grant 2015: Guidance Notes

The following guidance notes are designed to help assess each grant application on its relative merits, identify how well each project helps support the Council's four priorities and how each project demonstrates value for money. The principal of the grants programme is that it makes a genuine difference to the quality of life for residents of Hambleton. These notes help determine which applications will make the most difference.

Factors to consider

- **Impact on the community**

Each applicant has been asked to explain what difference their project will make. Consideration will be given to which project(s) will have the greatest impact to the quality of life for residents.

- **Evidence of need.**

Applicants have been asked to demonstrate that there is a genuine community need for the project. This could be evidenced in a Parish Plan, an Area Partnership Community Plan or through user group consultation. More weighting may apply to those projects that have been able to demonstrate that there is well-documented evidence of need.

- **Council priorities**

Each application must meet at least one of the Council's priorities:

- supporting economic growth
- improving health & wellbeing
- improving access to services
- supporting a changing population

Column A on the summary sheet illustrates how many of the four priorities the project supports.

- **The percentage of the total project cost applied for**

The maximum grant available is 75% of the total project cost with the expectation that the applicant will secure *at least* 25% of the project cost from other fundraising activity. Column D on the summary sheet calculates the percentage of the total project cost applied for. Those with a smaller percentage usually represent better value for money.

- **The number of beneficiaries supported per Council £1**

Each applicant has been asked to estimate how many people will benefit should the application be successful. Column F on the summary sheet calculates the cost to the Council of supporting 1 beneficiary. The lower the number, the greater is the community benefit per capita. Consideration may be given to project(s) which will benefit the most number of people for the least amount..

- **The long term impact of each project**

Some projects are short term pilots that provide an immediate response to an acute need, whilst others are capital projects that that will bring long term benefit beyond the lifespan of the grant programme. Column G on the summary sheet illustrates the number of years the project will make a difference (1 year, 3 years, 10 years or 20+ years). Consideration may be given to which project(s) will have the biggest long term impact.

This page is intentionally left blank

HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: **AUDIT, GOVERNANCE AND STANDARDS COMMITTEE ACTIVITIES 2013/14 – ANNUAL REPORT**

All Wards
Portfolio Holder for Support Services: Councillor N Knapton

1.0 PURPOSE AND BACKGROUND:

1.1 The purpose of this report is to present a report which analyses the work undertaken by the Audit, Governance and Standards Committee up to 31 March 2015. An analysis of the work undertaken is attached at Appendix A.

2.0 DECISIONS SOUGHT:

2.1 Cabinet is asked to endorse the work undertaken by the Audit, Governance and Standards Committee.

3.0 RISK ANALYSIS

3.1 There are no major risks associated with recommendations in this report. However the Audit, Governance and Standards Committee is obliged by its terms of reference to report annually to Cabinet on the Committee's activities.

4.0 RECOMMENDATION:

4.1 It is recommended that Cabinet endorse the report of the Audit, Governance and Standards Committee.

COUNCILLOR R HUDSON
CHAIRMAN - AUDIT, GOVERNANCE AND STANDARDS COMMITTEE

Background papers: None

Author ref: JI

Contact: Justin Ives
Director of Support Services and Deputy Chief Executive

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE

WORK UNDERTAKEN DURING 2014/15

1. External Audit – Deloitte

Deloitte, as the Council's external auditor, presented reports that covered:-

- Annual Audit and Inspection Plan – this sets out the proposed plan for audit and inspection work;
- Annual Audit and Inspection Letter – this summarises the conclusions and significant issues arising from Deloitte's audit and inspection work;
- Annual Governance Report – this presents the findings, conclusions and recommendations from the annual audit. It also covers the audit of accounts and work undertaken on the arrangements to secure economy, efficiency and effectiveness in the use of resources;
- Quarterly reports on their activities with the Council.

It is pleasing to note that these reports did not identify any significant problems and were received and accepted by the Committee.

2. Internal Audit – Veritau North Yorkshire Limited

- Presented the 2013/14 Internal Audit Annual Report. The Report was accepted;
- Presented the 2013/14 Annual Governance Statement. This was approved;
- Gave a comparison of the Section's actual performance against target throughout the year. The Committee agreed that the performance was satisfactory;
- The annual review of the Audit Vision and Charter.

3. Accounts and Governance – Hambleton District Council staff

These reports cover the presentation of both: -

- The Statement of Accounts 2013/14 – these present the statutory financial accounts in the form prescribed by the Code of Practice on Local Authority Accounting in the UK – A Statement of Recommended Practice. The Committee scrutinised the detail of the accounts and after a robust challenge approved them;
- The Annual Governance Statement (AGS) for 2013/14 – this a statement required by statute which follows the guidelines issued by the Chartered Institute of Public Finance. It describes the internal control environment and the steps the Council has taken to ensure:-
 - its business is undertaken in accordance with the law;
 - it maintains proper safeguards that provide good governance;
 - public money is safeguarded, and;
 - its resources are used economically, efficiently and effectively.

The Committee agreed with the conclusion of the review and approved the content of the AGS.

- The Treasury Management Strategy and Practices were reviewed and accepted by the Committee.

4. Risk Management – Veritau North Yorkshire Limited

The Committee received a report on the Annual Review of Risk Management Strategy, this included a review of the Risk Management Process, Policy Statement and an updated Guidance Manual. The report and guidance were accepted.

5. Constitution and other work

The Committee received reports covering:-

- Amendments to the Councils Constitution – Scrutiny Committee and reviews of Procedure Rules and Articles.
- Activity under the Regulation of Investigatory Powers Act was reported and accepted.
- Annual Report on Counter Fraud and Corruption 2013/14 was reported and accepted.

6. Standards

The Committee has responsibility for the Standards regime. The Standards Hearings Panel has considered three complaints under the Council's Complaints Procedure and nine complaints against Parish Councillors.

This page is intentionally left blank

HAMBLETON DISTRICT COUNCIL

Report To: Cabinet
7 July 2015

Subject: PUBLIC OPEN SPACE, SPORT AND RECREATION ACTION PLANS

**Morton-on-Swale, Northallerton North and Brompton, Northallerton South,
Sowerby and Topcliffe and Thirsk Wards**

Portfolio Holder for Leisure and Customer Services: Councillor Mrs B S Fortune

1.0 PURPOSE AND BACKGROUND:

1.1 The Council's policy is to endorse Public Open Space, Sport and Recreation Sub Area Action Plans to provide a more strategic and efficient process for allocating future Section 106 monies (see Annex A) either from Local Development Framework allocations or windfall sites.

1.2 The purpose of this report is to endorse the Public Open Space, Sport and Recreation Action Plans for Morton on Swale, Northallerton (refresh), Topcliffe (refresh) and Thirsk (refresh).

1.3 The Council's policy states that each Action Plan must comply with the following:

- Ascertain what is already provided
- Consider public open space, sport and recreation projects that are included in the local Community or Parish Plan to identify existing need
- Includes consultation with community groups that manage public open space, sport or recreation facilities to identify future need
- Includes consultation with the District Council Elected Member(s) and the local Area Partnership
- Meet the obligations of Public Open Space, Sport and Recreation Supplementary Planning Document
- Is signed off by a Council Director

The Action Plan detailed in 1.2 meet this criterion.

1.4 Copies of the Action Plans detailed in 1.2 are available at Annex B.

2.0 LINK TO COUNCIL PRIORITIES:

2.1 This links primarily to the Health priority of the Council.

3.0 RISK ASSESSMENT

3.1 Risk has been considered as part of this report and there are no risks identified as a result.

4.0 FINANCIAL IMPLICATIONS:

- 4.1 The main method of delivery of Section 106 allocations is to passport external funding from developers to community groups. Funds will not be committed or released to organisations until the Council has received the monies from the developer.
- 4.2 Action Plans will be subject to 12 monthly reviews to determine progress to ensure that the projects are still relevant and viable.

5.0 LEGAL IMPLICATIONS:

- 5.1 There is a legal responsibility upon the Council to ensure this funding is used in a way consistent with the individual Section 106 Agreements.

6.0 SECTION 17 CRIME AND DISORDER ACT 1998:

- 6.1 Some of these projects have the potential to reduce crime and disorder through providing diversionary activity for young people.

7.0 EQUALITY/DIVERSITY ISSUES:

- 7.1 All projects in receipt of this funding should have equal access and be available for the general public to use.

8.0 RECOMMENDATION(S):

- 8.1 It is recommended that the Public Open Space, Sport and Recreation Action Plans in Annex B be endorsed.

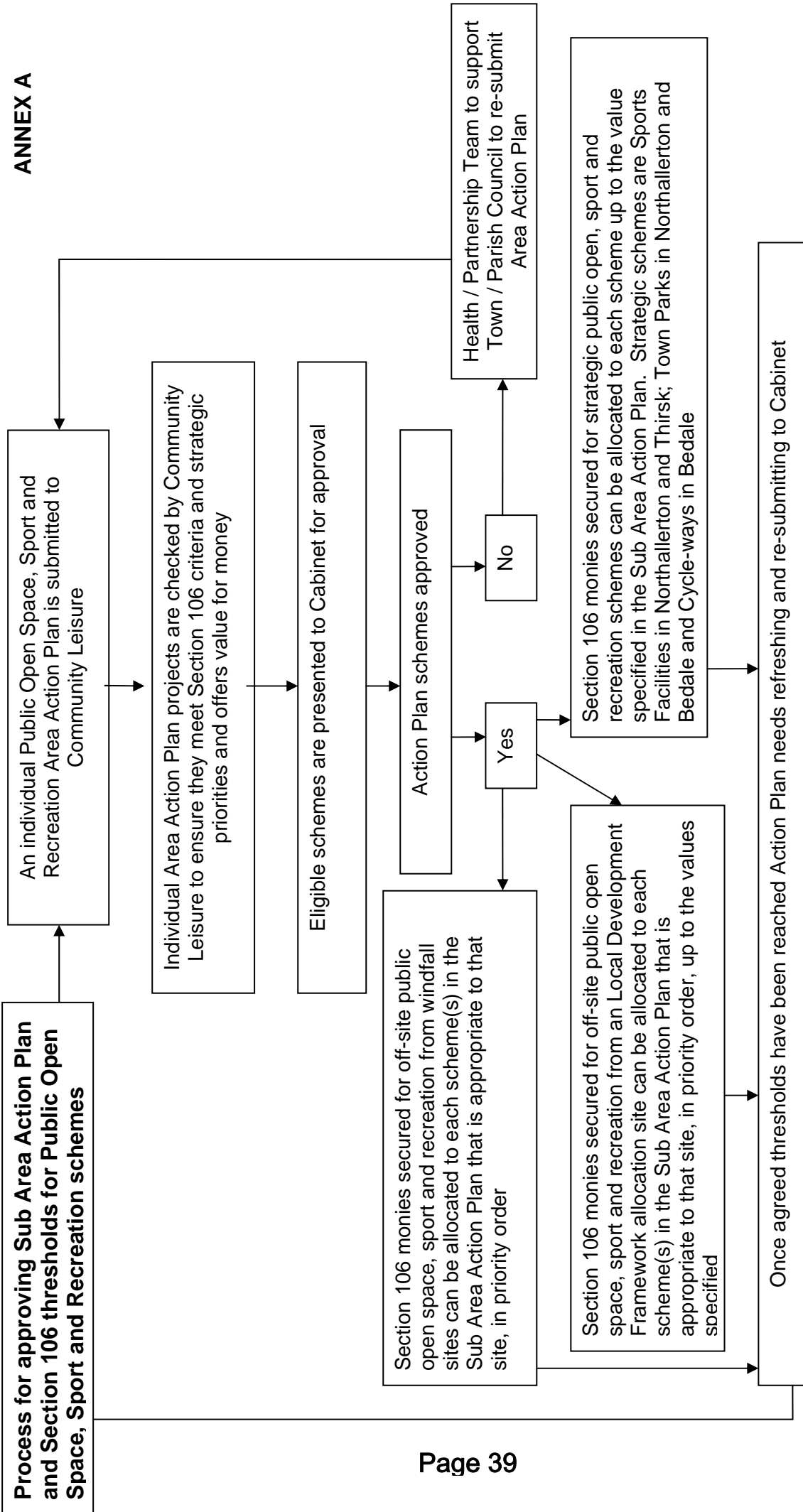
DAVE GOODWIN

Background papers: Hambleton Local Development Framework – Open Space, Sport and Recreation Supplementary Planning Document

Author ref: DRG

Contact: Dave Goodwin
Executive Director
01609 767147

070715 Public Open Space MOS North Thirsk Topcliffe





PUBLIC OPEN SPACE, SPORT AND RECREATION ACTION PLAN- MORTON ON SWALE

| What POS / Sport / Recreation facilities do you have already? | Managing organisation and contact details | Future actions | How do you know there is a need for this project? | Estimated cost (£) | Community Priority (1 = highest priority) |
|---|---|--|---|--------------------|---|
| Morton on Swale Playing Field and Park | Morton on Swale Parish Council | Refurbishment of the play area equipment and install new equipment that is suitable for under 5's and teenagers. | 2015 Parishioner survey and ROSPA inspection | £60,000.00 | 1 |

PUBLIC OPEN SPACE, SPORT AND RECREATION ACTION PLAN – NORTHALLERTON (REFRESH)

| What POS / Sport / Recreation facilities do you have already? | Managing organisation and contact details | Future actions | How do you know there is a need for this project? | Estimated cost (£) | Community Priority |
|---|---|---|--|----------------------------------|--------------------|
| North Northallerton Development | Hambleton District Council | Development of outdoor pitches for football and netball, plus informal walking and cycling trails | Consultation and Local Development Framework | £1,250,000 | 1 |
| Bowling Club | Northallerton Bowling Club | To extend the changing room facilities | To meet the needs of increasing membership | £25,000 | 2 |
| Rugby and Squash Club | Northallerton Rugby and Squash Club | To improve clubhouse – improved roof and further club development | Health and safety, and feedback from users | £15,000 | 3 |
| Stone Cross public open space | Hambleton District Council | Creation of an outdoor trim trail | User surveys | £22,000 | 4 |
| Skatepark | Hambleton Wheelers | Installation of more seating and litter bins within the site, including a protective screen | It has been noted that litter within the site is becoming an increasing problem | £3,000 | 5 |
| Hambleton Leisure Centre | Hambleton District Council | Gym extension to increase activities for older people | User surveys and 50+ Club membership | £250,000 (£100,000 shortfall) | 6 |
| Bullmoor Park | Northallerton Town Council | Enhance park to provide informal sports and install tennis courts and outdoor gym equipment | EVA carried out with police as result of problem solving group. Hambleton play survey. | £35,143 | 7 |
| Bowling Club | Northallerton Bowling Club | To enhance the viewing areas and to connect to the changing rooms | Feedback from users and spectators | £85,000 | 8 |
| High Street | Northallerton Town Council | Enhancement of High street to include more greenery, seating and development of the yards. | Consultation with businesses, visitors and residents of the Town | £80,000 | 9 |

| What POS / Sport / Recreation facilities do you have already? | Managing organisation and contact details | Future actions | How do you know there is a need for this project? | Estimated cost (£) | Community Priority |
|---|---|--|--|--------------------|--------------------|
| General Improvements/other Open spaces within the Town | Northallerton Town Council | Enhancement of other areas in the Town. To include softscaping and seating | Comments and consultations from residents | £100,000 | 10 |
| Applegarth Park | Northallerton Town Council | Updating equipment; safety barriers in fenced play park; perimeter hedging; improved accessibility | User feedback and consultation | £30,000 | 11 |
| Bankhead Road Play Area | Northallerton Town Council | Enhanced play and accessibility | Comments and consultations from residents and park users | £50,000 | 12 |
| Bullamoor Park | Northallerton Town Council | Enhance park to provide informal sports and build a multi-use games area and running track | EVA carried out with police as result of problem solving group. Hambleton play survey. | £142,853 | 13 |
| Bullamoor Park | Northallerton Town Council | Upgrade play area | EVA carried out with police as result of problem solving group. Hambleton play survey. | £18,274 | 14 |
| Bowling Club | Northallerton Bowling Club | To build above the open room to provide a balcony viewing area | Feedback from users and spectators | £95,000 | 15 |
| Pendragon Multi-Sensory Centre | Pendragon Community Trust | Internal works of a multi-sensory centre for disabled adults & children | Consultation with parents, carers and groups | £154,396 | 16 |
| Silver Band House | Northallerton Silver Band | Purchase larger premises to provide a music academy and to offer use to other charitable organisations | Increased membership | £150,000 | 17 |

PUBLIC OPEN SPACE, SPORT AND RECREATION ACTION PLAN (REFRESHED) - TOPCLIFFE

| What POS / Sport / Recreation facilities do you have already? | Managing organisation and contact details | Future actions | How do you know there is a need for this project? | Estimated cost (£) | Community Priority (1 = highest priority) |
|---|---|--|---|---|---|
| Bowls Club; football pitch; village hall | Topcliffe Bowling Club | Greens maintenance equipment – scarifier, aerator, irrigation | Consultation with bowling club members Nov 2013 | £18,551.00 (£3,341.31 S106 allocated to date) | 1 |
| | | Mains electricity supply | | £21,577.00 | 2 |
| | | Clubhouse roof repairs | | £1,320.00 | 3 |
| | | Refurbish kitchen facilities | | £4,736.00 | 4 |
| | | Storage shed | | £562.00 | 5 |
| | | Benches | | £2,352.00 | 6 |
| | | Major refurbishment to develop the village hall to modernise the facilities so that they are fit for purpose for activities that support village life including new toilets, disabled access, storage facilities and new kitchen | | 2014 research among local residents which found that they would make more use of the facilities if they were modernised | £127,900.00 |
| Topcliffe and Asenby Village Hall Committee | | | | | |

PUBLIC OPEN SPACE, SPORT AND RECREATION ACTION PLAN – THIRSK

| What POS / Sport / Recreation facilities do you have already? | Managing organisation and contact details | Future actions | How do you know there is a need for this project? | Estimated cost (£) | Community Priority (1 = highest priority) |
|--|---|--|---|--|---|
| Thirsk Athletics Club; Thirsk & Northallerton Golf Club Millennium Green & Play Area Thirsk Equipped Play Area: The Holmes Norby; Dondeen Avenue Craigs Way; Dowber Way; Percy Drive County; Sensory Garden Millgate County; Castle Garth; Little St James Green | Thirsk Athletic Club | Refurbishment project of changing facilities and club house to include electrics, plumbing and heating, toilets, disabled facilities, storage, kitchen and dining area | The Club was built in 1985 and no major refurbishment work has taken place since then. The Club is used by 7 sports clubs with over 1000 members. The project is needed to meet current and future requirements of the sports clubs and National Governing Bodies | £190,000 (£52,189.24 allocated to date) | 1 |
| | Thirsk County Primary School | Building of a purpose built multi-use-games- area for joint school and community use | With the exception of Thirsk Athletics Club there are very limited facilities for young people within the Thirsk Parish. The 2010 open space identifies a quantitative shortfall in facilities for young people in the Thirsk sub area. | £75,000 | 2 |

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank